



P.O BOX 640021, PEMBA

**EXTRACT COPY OF MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON TUESDAY, 7<sup>TH</sup> NOVEMBER, 2025 IN THE COUNCIL CHAMBER AT 10:30 HOURS.**

**COUNCILLORS PRESENT:**

Kingstone Handiindo : Council Chairman  
Jeans Ng'andu : V/Council Chairman  
Winford Haziini  
Aaron Halubbala  
Francis Mwiinga  
Josiah M. Malumani  
Mabvuto Ng'andu  
Obraim Walubita  
Douglas Ndila  
Christopher Chizanda  
Tobias Muloongo  
Levy Hangwemu  
HRH Chief Steven Moyo

**ABSENT WITH APOLOGY  
COUNCILLORS:**

HRH Chief Hamaundu

**ABSENT WITHOUT APOLOGY  
COUNCILLORS:**

Matongo Mwiinga

#### OFFICERS PRESENT:

Samuel K. Chilombo	-	Council Secretary
Martha Mwanza	-	Director Human Resource & Administration
Allan. N. Mkandawire	-	Director Planning
Imani Mwilizi	-	Director of Engineering Services
Dr. Grant Nkhoswe	-	Director Health Services
Justine . C. Ngosa	-	District Agriculture Coordinating Officer
Best Hamuletwa	-	Council Advocate
Gerrard M. Maumbi	-	District Cultural Officer
Musonda Mulenga	-	Chief Procurement & Supplier Officer
Violet Manzi	-	Accountant
Kapila Patience	-	Administrative Officer
Siyumbwa Muyuwano	-	Assistant Committee Clerk

#### ABSENT WITH APOLOGY OFFICERS:

Christabel Mazuba	-	Director of Finance
Likukela Kwibisa	-	Chief Accountant

#### NATIONAL ANTHEM/PRAAYER

Prior to the commencement of the meeting the National Anthem was sung followed by a word of prayer delivered Councillor Josiah M. Malumani.

#### NOTICE OF MEETING

The notice convening the meeting was read by the Council Secretary in accordance with Standing Order No. 6.

#### ADOPTION OF THE AGENDA

Upon a proposal by Councillor Francis Mwiinga and duly seconded by Councillor Douglas Ndila, it was

#### **Resolved that;**

The agenda be adopted as part of the proceedings of the day.

## **COUNCIL CHAIRPERSON'S OPENING REMARKS**

The Council Chairperson welcomed members present and encouraged them to be brief, bearing in mind that only One item would be considered. With those few remarks, he declared the meeting opened at 10:30 hours.

SCM/01/11/2025:

## **PEMBA TOWN COUNCIL ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED 31ST DECEMBER 2024**

The Council Secretary reported for the consideration of the house that, following the conclusion of the statutory audit by the Office of the Auditor General, he had the pleasure of presenting the Financial Statements for the year ended 31<sup>st</sup> December 2024 which disclosed the sources, utilization and balances of cash for Pemba Town Council during the period under review.

Further, he explained that, the Financial Statements were prepared in accordance with the Local Government Act No. 2 of 2019, the Public Finance Management Act No.1 of 2018, Local Authorities Accounting Policies (LAAPs) of 2019 and Cash Basis International Public Sector Accounting Standard.

Attached was **Appendix "A"** for the Annual Financial Statements for the year ended 31<sup>st</sup> December 2024 and the Opinion of the Auditor General.

After a debate and upon proposal by Councillor Obrian Walubita duly seconded by Councillor Josiah M. Malumani, it was,

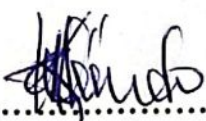
### **RESOLVED THAT**

The Annual Financial Statements for the Financial Year ended 31<sup>st</sup> December, 2024 for Pemba Town Council be **Approved**.

**CHAIRPERSON'S CLOSING REMARKS**

The Council Chairperson thanked the member for attending this very important meeting. There being no any other business to be transacted the meeting was declared closed at 10:56 hours and thereafter the National Anthem was sung followed by a closing prayer from Councillor Mabvuto Ng'andu.

Confirmed this ..... 7<sup>TH</sup> ..... day of ..... NOVEMBER ..... 2025

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**Kingstone Handiindo**  
**COUNCIL CHAIRPERSON**

PEMBA DISTRICT COUNCIL  
OFFICE OF THE COUNCIL CHAIRMAN  
07 NOV 2025  
P.O. BOX 640021,  
LIVINGSTONE ROAD,  
PEMBA